



(Since 1844)

# RESEARCH DEPARTMENT OF ENGLISH

St. JOSEPH'S COLLEGE (Autonomous)

175 Years of Educational Excellence

Accredited at A++ Grade (4<sup>th</sup> Cycle) by NAAC  
College with Potential for Excellence by UGC

Special Heritage Status awarded by UGC  
DBT-STAR & DST-FIST sponsored College

TIRUCHIRAPPALLI - 620 002, TAMIL NADU, S.INDIA

Phone : 0431 - 4226394, 4226386, Fax : 0431 - 2701501

Website : www.sjctni.edu

## VALUE ADDED COURSE

## PRESENTATION SKILLS

(Online Course)

Duration : 30 Hours (Monday to Friday)  
Time : 6.00 pm to 7.30 pm  
Fee : Rs 300/-

Course Starts  
on  
01-03-2021  
(Monday)

### Syllabus:

#### Unit 1 Introduction

Definition – Types – Structure – Skills Involved in Presentation

#### Unit 2 Presentation Tools

Body Language – Audio-Visual Aids – Power Point Preparation – Presenting Data

#### Unit 3 Various Speeches

Welcome Address – Vote of Thanks – Master of Ceremonies – Lectures – Speeches

### Special Features:

1. Videos on various presentation will be shown
2. Every student will be asked to make presentations
3. The course will end with a presentation show by the students
4. Classes will be handled by experienced professors

**For Registration:** Click the link below or scan the QR Code  
Registration Form Link: <https://forms.gle/GMfJ3eiPRATfbBFcA>

### For Details Contact:

Coordinators

Dr. R. Jayakanth (Shift-I) - Ph.: 9894365205  
Prof. K.M. Vargeesh (Shift-II) - Ph.: 9790954888

Note: E-certificates will be provided.

  
Head of the Department

  
Principal

Scan here  
to register

