



Office of the Controller of Examinations
St. Joseph's College (Autonomous)
Tiruchirapalli – 620 002

SJC/COE/2024-25/33

09.12.2024

CIA ARREAR – APRIL 2025

UG: 2020 to 2024 Batches
PG: 2021 to 2024 Batches

For Theory / Practical / Fully Internal courses
(Bridge Course / Skill Courses / Basic Tamil & Advance Tamil)

Instructions for Online Payment

- Ensure that your card is activated for online **e-commerce** transactions otherwise you will not be able to make the payment.
- In case an amount is debited from your account but the payment is not successful, wait for 7 bank working days for resolution or contact your bank with Transaction ID / Help line no.
- For UPI transactions, the resolution period is 3 bank working days if the payment fails.
- If making payments at the last minute, allow 2 to 3 days for confirmation.

Instructions for Applying

- The portal will be opened from 10.12.2024.
- Apply using the link provided on the college website.
- Your login password is your date of birth.
- You may select a maximum of 10 papers at a time (including Theory, Practical, Bridge Course, Skill Enhancement Course, Ability Enhancement Course, Soft Skill and Internship)
- Once selected, papers cannot be changed.
- Your timetable and hall ticket will only be accessible after successful course selection and payment.

➤ **Last date for payment of fees 18.12.2024**

- **Refer separate Notice for Question Paper Pattern and Test Schedule**

Fee Details

Programme	Processing fee	Per Theory Course	Internship	Per Practical Course
Undergraduate	Rs.75/-	Rs.250/-	Rs. 500/	Rs.1000/-
Postgraduate	Rs.75/-	Rs.300/-	-	Rs.1500/-

[Handwritten signature]



[Handwritten signature]
Controller of Examinations